

<b>Personal Information</b> (please print in ink)		Date:
Name:		
Address:		
City:	State:	Zip
Home Phone:	Cell Phone:	

<b>Employment Desired</b>
Position for which you are applying:
Do you have any commitments to another employer that might affect your employment with us?
Date you are available to start:

<b>Education and Training</b>					
	School Name	City and State	Major	GPA	Degree Received?
High School/GED					<input type="checkbox"/> Yes <input type="checkbox"/> No
College					<input type="checkbox"/> Yes <input type="checkbox"/> No
Graduate School					<input type="checkbox"/> Yes <input type="checkbox"/> No
Other					<input type="checkbox"/> Yes <input type="checkbox"/> No

Please list any other education, training, special skills, certificates or licenses that you possess related to the position:
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List any languages you speak fluently:
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<b>Employment History</b>				
Dates of Employment	Name and Address of Employer	Salary	Position	Reason for Leaving
From:				
To:				
From:				
To:				
From:				
To:				
From:				
To:				

<b>References</b>				
Please list three individuals not related to you who may contact for further information about your work				
Name	Address	Phone Number	Relationship	Years Acquainted

<b>General Information</b>	
Can you, after employment, submit verification of your legal right to work in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you 18 years old or over? (If not, you may need to provide authorization to work.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can you perform the essential functions of the job with or without accommodation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
During the past ten years, have you ever been convicted of, plead guilty to, or received probation, deferred adjudication, or any other type of alternative method of supervision or correction for a misdemeanor, having a penalty of imprisonment or a fine of more than \$500, or a felony? Include any DUIs. (Answering Yes is not an automatic bar to employment but will be considered in relation to specific job requirements.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, please explain:	
Are criminal charges now pending against you?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, please explain:	

I hereby affirm that all information provided on this application is true and complete to the best of my knowledge. I understand that any false information, significant omissions, or misrepresentations may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date. If employed, I agree to abide by the policies and procedures of the office.

Signature:	Date:
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